



An EXCIPIO GROUP Company

### **General Maintenance**

Report directly to the Facilities Manager. Under general supervision, performs a variety of work in the general maintenance and repair of buildings, facilities, and equipment. Performs related duties as assigned.

#### **Job Responsibilities:**

- Perform general clean-up of all areas of the building as directed
- Manage routine upkeep of exterior areas, green space and parking lot
- Complete non-routine cleaning according to specified job orders
- Remove garbage and recycling daily and prepare bins for weekly pick-up
- Handle emergency cleaning and upkeep requests
- Ensure rooms are maintained and fully equipped
- Troubleshoot issues with HVAC system, lighting and indoor climate control as necessary
- Groundskeeping - Snow plow, weeding, trimming, grass cutting, planting and salting.

#### **Work Environment:**

In performing the duties of this job, the employee is occasionally exposed to high, precarious places; dust, airborne particles, loud noises and vibration.

#### **Physical Demands of the Job:**

While performing the duties of this job, the employee is regularly required to stand and walk for the duration of the production shift. The employee is infrequently required to sit; climb, balance; and stoop, kneel, or crouch. The employee must infrequently lift up to 50 pounds.

#### **Preferred Requirements and Skills:**

- 2+ years janitorial experience
- High school diploma/GED required
- Willingness to work early morning or late-night shifts
- Ability to work well under minimal supervision
- Capacity to take direction
- Strong attention to detail
- Physically capable of lifting and moving objects up to 30 pounds as necessary

**Job Type:** Full-time (40 hours per week, 8 hours per day) potential for overtime.

Lilu's Garden is an Equal Opportunity Employer providing equal employment opportunities to applicants and employees. Lilu's Garden does not discriminate based on race, color, religion, disability, sex, age, veteran status, sexual orientation,

national origin, genetic information, gender identity or expression, or any other protected status or characteristics under state or federal law.

Lilu's Garden offers a comprehensive benefits package including competitive base pay, medical benefits to employees, dental and vision coverage, paid time off, holiday pay, and access to a Health Savings Account for eligible individuals.

Pay Scale - \$20,000-\$35,000 annually